



## **The Construction Specifications Institute**

### **Construction Document Technology (CDT) Program**

In the competitive world of construction, you have to prove yourself again and again. There's no better way to demonstrate your superior abilities than with CSI's industry recognized professional qualifications.

Only CSI's Certification Programs benefit all disciplines in the non-residential building design and construction industry. That's because CSI is the only organization to represent all the members of the construction team.

With CDT after your name, you'll belong to a select and highly respected group of construction professionals – architects, contractors, contract administrators, specifiers, manufacturers representatives – known in the industry for their comprehensive knowledge of the writing and management of construction documents.

CDT - It's the foundation you need to gain the competitive advantage. As the cornerstone of CSI's certification series it's the prerequisite you need to achieve your Certified Construction Specifier (CCS), Certified Construction Contract Administrator (CCCA), or Certified Construction Product Representative (CCPR)...It's the real world continuing education you need.

### **The Construction Documents Technology (CDT) Program**

The Construction Documents Technology (CDT) Program provides a comprehensive overview for anyone who writes, interprets, enforces, or manages construction documents. Project architects, contractors, contract administrators, material suppliers, and manufacturers' representatives are all realizing the advantages of being Construction Documents Technologists.

By being able to understand and interpret written construction documents, CDT's perform their jobs more effectively. By understanding the roles and relationships of all participants, CDT's improve communication among all members of the construction team.

### **CDT Exam Overview**

CDT candidates must demonstrate their knowledge of CSI's recommended practices in the following subject areas:

- 1. The construction process**
  - Construction contract types
  - Modifications and substitution procedures
- 2. Contractual relationships**
  - Rights, duties, and responsibilities
  - Contract provisions
  - Relationship and organization of construction documents
- 3. Use of construction documents**
  - Organizational formats
  - Interpreting construction documents

## **CDT Exam Source Materials**

The CDT examination tests candidates' knowledge and understanding of the following source materials:

1. Manual of Practice (1996 edition & 2000 addendum)
  - Construction Documents Fundamentals & Formats Module
  - Master Format™ (1995 edition)
  - Page Format™ (1999 edition)
  - Section Format™ (1997 edition)
  - UniFormat™ (1998 edition)
2. General Conditions of the contract and Contract Forms
  - AIA A201-1997 General Conditions of the Contract for Construction
  - EJCDC 1910-8-1996 Standard General Conditions of the Construction Contract

### **ABOUT THE EXAM:**

The CDT examination lasts two hours and contains 100 multiple-choice questions. To pass, candidates must receive a grade of 75 percent or higher.

The CDT is quickly becoming a vital employment credential—because in today's information-based work place—it really is what you know that counts. The world of construction is a very different environment once you've earned your CDT. The CDT program focuses on honing the skills and acquiring the knowledge essential for today's competitive work place.

To help candidates prepare for the exam, CSI will provide all candidates with a study guide.

### **The CDT — What's it Good For?**

As the prerequisite course for CSI's certification programs — Certified Construction Specifier, Certified Construction Contract Administrator, and Certified Construction Product Representative, the Construction Documents Technology (CDT) program offers a comprehensive overview of construction documents and their application to the various aspects of the construction process. It is the ideal knowledge enhancement for anyone who writes, interprets, enforces, or manages construction documents.

Beyond what it is — continuing education gained in the real world — the CDT can help you establish your professional credentials, gain industry recognition, sharpen your competitive edge, improve your skills and knowledge, boost your earnings potential, prepare you for greater on-the-job responsibility, improve your ability to communicate, demonstrate your commitment to excellence, and build your confidence.

Whether you are satisfied with your current position or not, in looking through the classifieds in the newspaper and online you'll see more and more firms seeking employment candidates who are certified. As the leading authority in certification in the construction industry, CSI's certifications carry a lot of weight. Even having only the CDT course to your credit can speak volumes about your dedication to a job well done.

Then later, when you are ready to go for certification, you'll have the confidence of knowing you have achieved the best foundation for understanding and retaining the knowledge and information you'll gain when studying for and completing a CSI certification program.